

**Laboratory Safety Coordinator Committee Meeting**  
**March 29, 2006 9:30-11:00AM**  
**Draper Hall room 102**

**Meeting Notes**

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**OWL –Lab Safety Training**

▪Don Robinson, Director of EH&S, reported that many of the OWL safety training modules are being reviewed and updated. Cindy Stein from the Center for Educational Software Development demonstrated the capabilities of the OWL program for the departmental training managers. If you have questions or need help concerning OWL management please contact Bob Laford @ 545-5124.

**The CEMS Program**

▪Terri Bechta, the Hazardous Materials Inventory Control Manager, gave an update on the CEMS program ordering procedures and demonstrated the capabilities of the program in terms of MSDS's, inventory management, emergency information and creating door signs. Please see attached documents.

**Lab Assessment Program Overview**

▪Jim Field, Hazardous Materials Control Manager discussed the SHAPE Program (Safety & Health Assessment Program). He also discussed the lab assessment checklist, the reports that will be generated after each assessment and the criteria that will be used in ranking laboratory performance. The lab assessments will begin in April.

**The Next Meeting is scheduled for May 3<sup>rd</sup> @9:30AM in Draper Hall #102**